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**PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

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**EXECUTIVE COMMITTEE’S MEETING MINUTES  
September 10, 2024**

**I. Call to Order – Cynthia Ege, Chairperson**

The meeting was called to order via zoom 9:34 a.m. by Chairperson Ege.

**II. Open Public Meetings Statement – Cynthia Ege, Chairperson**

The Open Public Meetings Act was read by Chairperson Ege.

**III. Roll Call**

<u>Executive Committee</u>		<u>Attendance</u>
Michael Zichelli	Glen Ridge Borough	Absent
Brad Myhre	Hunterdon County	Present
Cynthia Ege	City of Lambertville	Present
Frank Elenio	Ridgefield Borough	Present
Grace Brennan	Union Township	Present

Executive Committee - Alternates

Melanie Slowik	Winfield Township	Present
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Fund Commissioners Present

Richard Sheola	Readington Township
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Alternate Fund Commissioners Present

Denise Becton	Franklin Township
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Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing, LLP
Lisa Pflug	Highland Claim Services, Inc.
Judy Ghysels	
Missy Pudimott	Medlogix
Mark Worthington	T&M Associates
Gregory Della Pia	Treasurer
Dave Balken	Balken Risk Management
Shannon Balken	
Bob Gemmell	Brown & Brown Metro
Jamie Rick	LaFontaine and Budd, Inc.
Lisa Pfenninger	Lisa Pfenninger Insurance
Evelyn Sandberg	Marsh McLennon Agency
Patrick Zerpa	
Martha Thalheimer	Whitney H. Roddy, Inc.

**IV. Introduction of Guests**

There were no introductions.

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**V. Approval of the May 14, 2024 Executive Committee’s Open and Closed Meeting Minutes.**

**Motion** to approve the May 14, 2024 Executive Committee’s Open and Closed Meeting Minutes.

**Moved:** Grace Brennan

**Seconded:** Frank Elenio

**Vote:** Approved: Unanimous                      Nay:

**VI. Reports**

**A. Chairperson – Cynthia Ege**

There was no report.

**B. MEL Delegate’s Report – Frank Elenio**

As per the report included in the agenda package.

Barbara Murphy stated that the MEL had recently met to provide its subcommittee reports and discussed the 2025 budget and rate table projections. She stated that there had been a recent claim involving the theft of money through the banking system. Members discussed the safeguards available to reduce the risk of theft by fraudulent methods.

**C. Cyber JIF Delegate’s Report – Frank Elenio**

As per the report in the agenda package.

Frank Elenio stated that the training modules for year two would be shorter in length resulting from member feedback. He also stated that a survey was being developed to determine the potential exposure and need for coverage for members that provide IT services to third parties.

**D. Secretary – Grace Brennan**

There was no report.

**E. Attorney – Saul Ewing, LLP – M. Paige Berry**

As per the report included in the agenda package.

**a. Resolution 2024-26 Adopting an Amended OPRA Form**

The fund attorney stated that, effective September 3, 2024, a new law would require that all agencies subject to OPRA “adopt the form established by the Government Records Council . . . for the use of any person who requests access to a government record held or controlled by the public agency.” Consequently, the GRC has established an updated version of the old "Model OPRA request form".

**Motion** to approve resolution 2024-26 Adopting an Amended OPRA Form.

**Moved:** Frank Elenio

**Seconded:** Brad Myhre

**Vote:** Approved: Unanimous                      Nay:

**F. Treasurer – Gregory Della Pia**

The treasurer presented the Bill List, Treasurer’s Report and Investment Status.

**a. Bill List**

Approval of the Bill list for all Fund Years.

**Motion** to approve the Treasurer's Report and Bill List totaling \$1,879,685.76.

**Moved:** Frank Elenio

**Seconded:** Grace Brennan

**Vote:** Approved: Unanimous                      Nay:



