
PUBLIC ALLIANCE INSURANCE COVERAGE FUND

**EXECUTIVE COMMITTEE’S MEETING MINUTES
September 20, 2022**

I. Call to Order – Cynthia Ege, Chairperson

The meeting was called to order via zoom 9:30 a.m. by Chairperson Ege.

II. Open Public Meetings Statement – Cynthia Ege, Chairperson

The Open Public Meetings Act was read by Chairperson Ege.

III. Roll Call

<u>Executive Committee</u>		<u>Attendance</u>
Kevin Davis	Hunterdon County	Present
Cynthia Ege	City of Lambertville	Present
Frank Elenio (a 9:46 am)	Ridgefield Borough	Present
Grace Brennan	Union Township	Present

Executive Committee - Alternates

Michael Zichelli (a 9:58 am)	Glen Ridge Borough	Present
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Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein & Lehr, LLP
Robert Granata	Highland Claim Services, Inc.
Adam Giaquinto	Medlogix
Michael Niznik	Partnership Safety Consultants
Gregory Della Pia	Treasurer
Sharon Cooper	Acrisure, LLC/Public Entity Advocates
Tom Narolewski	Assured Partners
Bob Gemmell	Brown & Brown Metro
Diana Pursell	CBIZ Borden Perlman
Lisa Pfenninger	Lisa Pfenninger Insurance

IV. Introduction of Guests

There were no introductions.

V. Approval of the May 10, 2022 Executive Committee’s Open Meeting Minutes.

Motion to approve the May 10, 2022 Executive Committee’s Open Meeting Minutes.

Moved: Grace Brennan

Seconded: Kevin Davis

Vote: Approved: Unanimous Nay:

VI. Reports

A. Chairperson – Cynthia Ege

There was no report.

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B. MEL Delegate’s Report – Kevin Davis

As per the report included in the agenda package.

Barbara Murphy stated that the MEL had released its preliminary 2023 budget and rate table. She stated that the MEL was including an automatic increase to property values, which were anticipated to average 2.5% for building and contents for the 2023 fund year. She also stated that the Cyber Joint Insurance Fund received a response from DOBI and has now completed its second submission of documents for approval of the formation of the Cyber JIF.

She also stated that due to increasing rental reimbursement costs, effective January 1, 2023 the MEL would be implementing a rental reimbursement sublimit of \$100,000 per occurrence with a \$10,000 monthly aggregate/occurrence and a 20% member coinsurance. She further stated that the MEL was implementing this to encourage members to enter into shared services arrangements with other towns to meet the temporary need for use of vehicles while repairs are underway.

C. Secretary – Grace Brennan

There was no report.

D. Attorney – Saul Ewing Arnstein & Lehr, LLP – M. Paige Berry

As per the report included in the agenda package.

Paige Berry referred to the NJ Cannabis Regulatory Commission (NJ-RC) Guidance on “Workplace Impairment”. She stated that the purpose of this guidance was to clarify and explain the NJ-RC’s understanding of the existing legal requirements under the governing law.

E. Treasurer – Gregory Della Pia

The treasurer presented the Bill List, Treasurer’s Report and Investment Status.

a. Bill List

Approval of the Bill list for all Fund Years.

Motion to approve the Treasurer's Report and Bill List totaling \$1,470,764.05.

Moved: Grace Brennan

Seconded: Frank Elenio

Vote: Approved: Unanimous Nay:

b. Treasurer’s Report

As per the report distributed at the meeting.

c. Investment status

As per the report distributed at the meeting.

F. Administrator – Public Entity Group Administrative Services

As per the memorandum included in the agenda package.

a. PAIC Website

The administrator stated that the Fund’s website located at www.paicfund.com had recently been redesigned and is now easier to navigate, faster and more intuitive. He noted that members must register to receive a new username and password to utilize the Members Only section.

b. 2022 Coverage and Policies and Procedures Manuals

The administrator reported that the 2022 fund year manuals were now posted on the Fund’s website.

c. 2023 Proposed Meeting Schedule

The administrator asked members to review the proposed 2023 meeting schedule included in the agenda package and advise of any known potential conflicts.

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G. Loss Control Specialist – Partnership Safety Consultants

Michael Niznik provided a brief synopsis of his recent loss control activities.

H. Managed Care Services – Medlogix

As per the report included in the agenda package.

VII. Old Business

There was no old business.

VIII. New Business

A. Resolution 2022-25 Approving Addendum to Risk Management Consultant

Agreement

Barbara Murphy stated that the SB One Insurance Agency had amended its name to Provident Protection Plus, which required an addendum to their current risk management consultant agreement.

Motion to approve resolution 2022-25 approving addendum to risk management consultant agreement.

Moved: Grace Brennan

Seconded: Frank Elenio

Vote: Approved: Unanimous Nay:

B. Motion to introduce the PAIC 2022 Fund Year Budget Revision #1

Barbara Murphy stated that budget had been revised to reflect changes in member exposures.

Motion to introduce the PAIC 2022 fund year budget revision #1.

Moved: Grace Brennan

Seconded: Frank Elenio

Vote: Approved: Unanimous Nay:

IX. Public Comment

There was no public comment.

X. Claims Subcommittee Report

Motion to ratify the June 7, 2022 and August 9, 2022 Claims Subcommittee Meeting Minutes.

Moved: Kevin Davis

Seconded: Grace Brennan

Vote: Approved: Unanimous Nay:

XI. Closed Session

A. Motion to adjourn open session.

Moved: Grace Brennan

Seconded: Frank Elenio

Vote: Approved: Unanimous Nay:

Open Session was adjourned at 10:10 a.m.

B. Motion to adjourn closed session.

Moved: Grace Brennan

Seconded: Kevin Davis

Vote: Approved: Unanimous Nay:

Closed Session was adjourned at 10:16 a.m.

